

「辦理小一註冊手續」授權書

致：葛量洪校友會黃埔學校
(學校名稱)

本人因事不能親自前往貴校為申請兒童 _____ (*男/女)
(兒童姓名)

(小一入學申請編號： _____) 辦理小一註冊手續。現授權

_____ *先生/女士 (身份證明文件號碼： _____)

全權負責辦理有關手續。

家長/監護人： _____
(姓名) (身份證明文件號碼) (簽署)

_____ 年 _____ 月 _____ 日

* 請將不適用的字句刪去。

如家長委託他人辦理註冊手續，代領人須出示此家長簽署之授權書及家長身份證明影印本和代領人的香港身份證正本，以茲證明。

Letter of Authorization – Register with the allocated school

Date: _____

To: G. C. E. Past Students' Association Whampoa Primary School
(Name of School)

Owing to personal reason, I could not register with your school for the
applicant child _____ (*M/F) of POA Application No.: _____
(child's name)
in person.

I would like to authorize *Mr. / Ms _____ of
identity document No.: _____ to proceed the related procedures on my behalf.

Parent/Guardian _____
(Name) (Identity document No.) (Signature)

* Delete whichever is inappropriate.

For register with the allocated school by authorisation, The authorised representative must present this authorisation letter (completed and signed by authoriser), the authoriser's copy of Hong Kong identity card and the authorised representative's Hong Kong identity card.